

BOD Meeting minutes July 8, 2011

Attendees: Br. Muhammad Qasim, Br. Babar Bhatti, Br Kamran Quddusi, Sr. Nazzie Pater-Rov

Minutes from previous meeting were not reviewed.

Imam's Contract:

Br. Qasim has contacted Br. Rehan who recently drafted a contract for the Imam of the Frisco Imam.

Car Donation:

Br. Kamran will write the receipt. Br. Babar will write the thank you letter and get Br. Razaq to sign it.

Notice board & Website:

Br. Babar would like to post the financial statement. The member list is already posted. Br. Razaq will update the general body meeting notes, and Br. Babar will post the presentation on the website.

Database:

Br. Babar is compiling a list of people who contribute in any way. Contributions to Friday lunches will be included.

Pledge Collection Update:

Br. Kamran indicated that some pledges have not yet been collected at all. Br. Kamran has been working with Br. Luqman to make calls to people who have not paid their pledges. Br. Luqman is working with youth volunteers to make calls to people who have made pledges.

Accounts and Quick Books Concerns:

The board will ask a finance specialist or accountant from the community to get help with our Quick Books files. Br. Kamran needs help learning to make various accounts. He also needs help to learn how to issue receipts for people who have paid through automatic payment.

Ramadan Fundraising Calendar

Br. Babar has made a calendar for all of the organizations that have requested to do fundraising at our masjid. The dates of these presentations have not been set. About 9 or 10 organizations have requested days to present. One organization needs some research for one of its credentials and purpose. Organizations that are not using commissioned fundraisers will be given priority. Br. Babar will email each of the approved

organizations and offer them a list of dates. He will post the chosen dates on the calendar as requested by the organizations on a first come first serve basis.

Fundraising 2012 Update:

All speakers that have been contacted have rejected our request to speak. A few more leads will be pursued.

Maintenance Update:

Br. Babar will contact Br. Sammy to look into hiring a general handyman to address a number of issues. Br. Sammy or Br. Babar will order a commercial trash bin. Soap dispensers need to be reattached. More ladies shoe shelves will be installed. The hoses will be coiled on a hose stand. The fire extinguisher needs a rack.

Ramadan Committee:

Br. Kamran constitute the committee. The iftar sign up sheet will be posted in the masjid. Br. Kamran will post the form. Br. Babar will send the completed sheet to committee.

Administrative Assistant:

Br. Babar will send out a help wanted add to the committee. The board will review resumes and interview any candidates.

Sunday School Plans:

Sunday School fees will be tied to membership. A budget will be presented.

Basketball Hoop/ Safety:

Br. Babar will go to Academy to ask them to move the hoop. If they will not do it, Br. Qasim will hire some people will move it. In Ramadan, a fence will be installed for the safety of the children on the playground.

Upcoming Family Night

The youth will be asked to make their questions beforehand. Rizwan Saleh from Islamic Relief will speak. A sign up for the fundraiser will be compiled.